

TITLE 10 PUBLIC SAFETY AND LAW ENFORCEMENT
CHAPTER 28 LAW ENFORCEMENT STANDARDS AND TRAINING
PART 3 FACILITIES

10.28.3.1 ISSUING AGENCY: New Mexico Law Enforcement Standards and Training Council, 4491 Cerrillos Road, Santa Fe, New Mexico 87505
[10.28.3.1 NMAC - N, xx/xx/2026]

10.28.3.2 SCOPE: All law enforcement agencies in New Mexico (state, county, municipal, or other local governments, associations and other groups).
[10.28.3.2 NMAC - N, xx/xx/2026]

10.28.3.3 STATUTORY AUTHORITY: Paragraph (1) of Subsection E of Section 29-7-4 NMSA 1978
[10.28.3.3 NMAC - N, xx/xx/2026]

10.28.3.4 DURATION: Permanent
[10.28.3.4 NMAC - N, xx/xx/2026]

10.28.3.5 EFFECTIVE DATE: xxxxxxxx xx, 2026, unless a later date is cited at the end of a section.
[10.28.3.5 NMAC - N, xx/xx/2026]

10.28.3.6 OBJECTIVE: The purpose of part 3 is to establish guidelines for use of academy facilities, fees for use of facilities and services offered by the academy and procedures for their collection.
[10.28.3.6 NMAC - N, xx/xx/2026]

10.28.3.7 DEFINITIONS: [Reserved]
[10.28.3.7 NMAC - N, xx/xx/2026]

10.28.3.8 USE OF FACILITIES:

A. The following guidelines are established for use in connection with handling requests for the use of the Department of Public Safety training center building and facilities. Please allow sufficient time for arrangements to be made for the facilities requested. The request shall be made in writing. Use of the training center building and facilities will be confined to the following:

(1) Official state agencies and institutions for official purposes;
(2) Official county, city, or municipal agencies for official purposes and specifically to include the New Mexico Municipal League and Association of Counties;

(3) The New Mexico Sheriffs' and Police Officers' Association;

(4) The New Mexico Mounted Patrol

(5) Other law enforcement-related associations or activities; and

(6) Other groups, agencies, and activities are at the discretion of the director.

B. Other requests not specifically mentioned or included above will be considered.

C. A fee may be charged for the use of the facilities.

D. The fee is subject to change, and quotes will be provided upon request.

E. Any organization requesting services that are not utilized will be obligated to pay for all services requested unless written notification of cancellation is made at least five days prior to the date of services.

F. All requests are contingent upon available facilities and compatibility with the training center's functions.

G. The director or designee may cancel the use of training center facilities 15 days prior to the scheduled date if circumstances warrant such cancellation.

[10.28.3.8 NMAC - N, xx/xx/2026]

10.28.3.9 CHARGES:

A. Charges for Service

(1) A fee may be established for services rendered by the academy.

(2) The fee will cover training costs, rooms, board, and facilities provided by the academy.

(3) The fee schedule shall be maintained by the director.

- (4) Said fee shall be subject to change without notice.
- (5) The director may raise said fee at any time.
- (6) Any increase shall take effect immediately.
- (7) All increases shall be subject to the approval or disapproval of the New Mexico Law Enforcement Standards and Training Council at its next meeting.

B. Charges for Dormitory Usage Only

- (1) The following policy is hereby established for use of the academy dormitory by non-students.
- (2) Use of the training center's dormitory by non-students shall be at the discretion of the director of the academy.
- (3) If permission is granted for use of the dormitory facilities by a non-student, a fee of \$15.00 per day will be charged. The fee shall be paid to the academy.
- (4) Any exceptions to the above can be made by the director of the academy.

[10.28.3.9 NMAC - N, xx/xx/2026]

10.28.3.10 ACCOUNTS AND COLLECTIONS:

A. The Department of Public Safety will submit invoices to each agency whose personnel have attended all or part of a basic or specialized training course. The notices of payment due will be mailed no later than seven days after the training course terminates.

B. If payment is not received within 30 days from the date of the invoice, the Department of Public Safety will send a second notice by certified return-receipt mail to delinquent agencies.

C. If payment is still not received after 15 days from the mailing of the second notice, said debts will be referred to the proper authorities for collection. The academy may also refuse to accept or certify further personnel from such departments until all debts to the Department of Public Safety are paid in full.

D. Payment in advance from continually delinquent agencies or departments or from those who have been referred for collection may be required at the discretion of the director.

[10.28.3.10 NMAC - N, xx/xx/2026]

History of 10.28.3 NMAC: [RESERVED]