

2022 - 2023 BIENNIUM AGENCY IN-SERVICE TRAINING REPORT LAW ENFORCEMENT OFFICER

I, _____, _____ of
(print or type agency head's name) Title

(print or type agency name)

(print or type agency location)

(print or type agency contact phone number) (print or type agency contact email address)

verify that as of _____ ALL law enforcement officers employed with this agency, with
(enter date of report)
the exception of those listed on Page 2, have met the mandatory In-service Training Requirements as set forth in
the New Mexico Administrative Code, 10.29.7.8, and the training documentation is available for inspection.

For all ANNUALLY required topics, proof of each reporting year's annual requirement met must be available for inspection.

Annual requirements CANNOT be doubled up in a single reporting year to count for both years of the reporting cycle.

For example: Courses that are two (2) hours in length only meet the one hour minimum requirement for the reporting year in which the course was attended. The training hours will not be divided and counted for separate reporting years: 2018(1) + 2019(1) = (2) hour course length.

- Minimum of Four (4) hours - Safe Pursuit Procedures (29-20-3 NMSA 1978).
- Minimum of One (1) hour *annually* - Domestic Abuse Incident training (29-7-4.1 NMSA 1978).
- Minimum of Two (2) hours - Detection, Investigation and Reporting of Hate Crimes (31-18B-5 NMSA 1978).
- Minimum of Four (4) hours - Firearms training (minimum of 3 hours day/night; 1 hour classroom) (10.29.7.8A[6] NMAC).
- Minimum of Two (2) hours *annually* - Child Abuse Incident training (29-7-4.2 NMSA 1978).
- Minimum of One (1) hour *annually*- Missing persons and AMBER alert training (29-7-7.4 NMSA 1978).
- Minimum of One (1) hour *annually* - Ensuring Child Safety after Arrest training (29-7-7.3 NMSA 1978).
- Minimum of Two (2) hours - Interaction with Persons with Mental Impairments (29-7-7.5 NMSA 1978).
- Minimum of Two (2) hours - Legal Update (10.29.7.8A[10] NMAC).
- Minimum of Thirty (30) minutes *annually* - Tourniquet and Trauma Kit training (29-7-7.7 NMSA 1978).
- For all officers who may be involved in the arrest of DWI offenders, Four (4) hours SFST Update or Sixteen (16) ARIDE.
- The remaining balance of training hours as set forth in 10.29.7.8A(11) (NMAC); Totaling a minimum of forty (40) hours.
Training documentation is available for inspection.

Total number of certified Law Enforcement Officers in the agency: _____

*I understand that failure to submit this report by **March 1st** of the reporting year (2024) may result in the suspension of the Law Enforcement Officer certification of my employees.*

State of New Mexico)

County of _____) **SS.**

I, _____, being first duly sworn, depose and state (based upon
(print or type agency head's name)
information, belief, and available documentation): I am the agency head of the _____
(print or type agency name)
and the foregoing report is true and correct to the best of my personal knowledge.

Subscribed and Sworn before me this
_____ day of _____, _____.

(Agency head's signature)

Notary Public

Notary Stamp/Seal

My commission expires: _____

2022 - 2023 Exception Report
In-Service Training (Law Enforcement Officer)
Officers **NOT** meeting the mandatory in-service training requirements:

	Last Name	First Name	DOB	Cert. #
1				
2				
3				
4				
5				

_____ **Name:** _____ **Cert#/SSN:** _____

Explanation: Why is the officer not in compliance with the In-service Training Requirement

Remediation: What steps are being taken to bring the officer into compliance?

Timelines: What are the deadlines that are proposed to bring the officer into compliance?

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_____ **Name:** _____ **Cert#/SSN:** _____

Explanation: Why is the officer not in compliance with the In-service Training Requirement?

Remediation: What steps are being taken to bring the officer into compliance ?

Timelines: What are the deadlines that are proposed to bring the officer into compliance?

(use additional sheets if necessary)

2022 - 2023 Exception Report Compliance Reporting (Law Enforcement Officer)

Last Name: _____ **First Name:** _____ **Cert. #:** _____

Mandated Training Hours: 29-7-7.1 through 7.7 NMSA 1978; and 10.29.7.8 NMAC (minimum 19.5 hours)					
Course	Date Attended	Hours Mandated	Hours Taken	Instructor(s)	Location/Agency
<i>Tourniquet & Trauma Kit</i>		.5			
<i>Domestic Violence</i>		1			
Hate Crimes		2			
Pursuit Policy		4			
<i>Ensuring Child Safety</i>		1			
Firearms (min. of 3 day/night)		4			
<i>Missing Persons/ AMBER alert</i>		1			
<i>Child Abuse</i>		2			
Mental Impairments		2			
Legal Update		2			
HOURS:		19.5			

10.29.7.8 NMAC: Balance Optional training hours. (mandated plus other must total 40 hours minimum)					
Course	Date Attended	Course Hours	Hours Taken	Instructor(s)	Location/Agency
SFST Update (Optional)		4			
TOTAL HOURS:					

(use additional sheets if necessary)

The above listed law enforcement officer previously reported as out of compliance, has been brought into compliance for the reporting period of _____ (year 1) to (year 2) _____.

Date

Submitted: _____

Exception Report Compliance Reporting (Law Enforcement Officer)

Officer achieving compliance with the mandatory In-Service Training requirements:

Last Name: _____ **First Name:** _____ **Cert. #:** _____

Agency: _____

Address: _____

Contact# _____

Email: _____

Submitted by: _____

(print name and title)

Contact# _____

Email: _____

Signature of submitting official: _____

PLEASE ATTACH A LIST OF EMPLOYEES THAT THIS AFFIDAVIT CERTIFIES HAVING COMPLETED THEIR IN-SERVICE REQUIREMENTS. INCLUDE LAST NAME, FIRST NAME AND EITHER SSN OR CERTIFICATION NUMBER.

Registry Input by: _____	Acadis® entry by: _____
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